



To request your Transcript, please follow the direction below:

College Purpose:

- Login to your [xello](#) (username: Stk-Perm ID) account on SUSD Website, if you need it to be sent to colleges.
- Go under your student dashboard, then Goals and Plans, College Planning, and click on College Applications
- Select the institution and create your College Application.
- You will find transcripts under Application Checklist and click request.

In Person:

- Provide Perm ID, First & Last Name, Birthday, and the institution email you are applying for.

Unofficial Transcript:

- You may directly email your counselor.
- Email: pamelarobinson@stocktonusd.net Avid
- Email: lpearl@stocktonusd.net A-Ca
- Email: hprieto@stocktonusd.net Ce-Gar
- Email: cavila@stocktonusd.net Gas-Le
- Email: kbowen@stocktonusd.net Li-Os
- Email: sballardo@stocktonusd.net Ot-Se
- Email: mmoreno@stocktonusd.net Sh-Z

Official Transcript for all other purpose beside college:

- Email CCHS Registrar ivargas@stocktonusd.net
- Include your Student ID, First & Last Name, Birthday, year of graduation, and current email

You may request for a transcript one year after graduation at your school site. If it's more than a year, you must contact the Child Welfare & Attendance for your transcript (209-933-7020).